



# WEST WINDSOR RESIDENTS ASSOCIATION.

Founded 1962.

## The Constitution.

### 1 Name.

The name of the Association shall be the West Windsor Residents' Association. (hereinafter called 'the Association'.)

### 2 Nature.

The Association shall be registered as a political party with the Electoral Commission and shall be named 'The West Windsor Residents' Association', hereinafter called 'the Party'.

The Association shall be independent of all other political parties and religious bodies.

### 3 Objectives.

The objectives of the Association shall be:

- a To safeguard, promote and represent the interests of the resident members in the Association's area.
- b To promote the just, efficient and economical governance of West Windsor.
- c To render assistance whenever possible, in all matters, for the benefit of the resident members in the Association's area collectively and individually.
- d To stand candidates at elections

### 4 Association's Area.

Those parts of the Clewer Wards (North, East and South) and Park Ward, in the Royal Borough of Windsor and Maidenhead, that lie to the west of the main trunk route, A332/B3173/B3022, that link Junction 6 on the M4 with LegoLand.

### 5 Membership.

- a Membership shall be open on a household basis to all residents over the age of 16 years in the Association's area and shall be effected by the payment of an annual subscription due on April 1<sup>st</sup> each year.
- b Associate Membership shall be open on the same basis to residents who do not wish to be members of a political party.
- c Associate Membership may also be offered by the management committee (hereinafter called 'the Committee') to others, who wish to work with the Association to achieve its Objectives.
- d Membership shall cease if the Committee decides that a Member's or Associate Member's conduct is harmful to the Association. Before expelling a Member or



Associate Member, they shall have the right to state their case before a General Meeting.

## **6 Subscription.**

The annual subscription for Members and Associates shall be such sum as may be agreed at a General Meeting of the Association.

## **7 Management.**

- a The management of the Association shall be vested in the Committee.
- b The Committee shall submit to the Annual General Meeting each year the Annual Report and Statement of Accounts. The Committee shall control the business carried out by or on behalf of the Association and shall have the full authority to act for the Association in all matters.
- c No person may claim to represent the Association in any way without the prior consent of the Committee.
- d The Association's bankers shall be appointed by the Committee.
- e All cheques must bear two signatures from the following officers:
  - Chairman, Treasurer and another member as agreed by the committee.
- f The Accounts of the Association shall be audited by an Auditor, appointed by the Committee and approved at the Annual General Meeting.
- g No sums of money in excess of £300.00 (three hundred pounds) may be expended by or on behalf of the Association without the consent of the Committee.

## **8 The Committee.**

- a The Committee shall consist of up to ten members including officers elected under 8 (b).
- b The Association will elect its officers annually and these will include a Chair, Vice Chair, Secretary, Treasurer and Membership Secretary. This election shall take place at the Annual General Meeting, failing which the Meeting may agree that the posts are to be subsequently agreed by the Committee.
- c The Chair will be the 'Leader' of the Party. The Treasurer will be its 'Treasurer' and the Vice Chair will be its 'Nominations Officer'.
- d Election of the Committee and Officers shall be by show of hands at the Annual General Meeting. Nominations shall be in the hands of the Chair / Secretary prior to the Meeting, each nomination being signed by a proposer and seconder and the nominee's consent having been obtained. Nominations, proposed, seconded and agreed by the nominee, may be taken from the floor at the Annual General Meeting if sufficient nominations have not been received by the Chair / Secretary.
- e Elected members of the Committee shall automatically be eligible for re-election.
- f Any vacancies in the Committee arising within the year between Annual General Meetings shall be filled by co-option by the Committee.



- g Failure to attend three Consecutive Meetings can result in a request to resign.
- h A quorum for Committee meetings shall be over 50% of the Committee membership.

## 9 Meetings of the Association.

- a A quorum for meetings of the Association shall be 40 members. If such a quorum is not present within 20 minutes of the stated time the meeting will be adjourned.
- b All Members attending a meeting shall be entitled to one vote. Associate Members are not entitled to vote.
- c Voting shall be decided by show of hands or, at the discretion of the Chair, by ballot.
- d A vote shall be decided by simple majority of the members voting.
- e A General Meeting, of which 10 days notice must be given, may be called at any time desired by the Committee.
- f A Special General Meeting shall be called within one month of the receipt by the Chair / Secretary of a signed request from at least 20 members who have held membership for at least six months. Such a request and notice convening the meeting shall state clearly the purpose for which the meeting is called and no other business may be considered. Such a request must also be accompanied by a deposit of £75.00. This deposit will be returned to the member providing that a quorum attends the meeting.
- g The Annual General Meeting, of which 21 calendar days' notice shall be given, shall be held during the month of March in each year to carry out the following:
  - i. Approve the Annual Report and Statement of Accounts and to appoint Auditors for the ensuing year.
  - ii. Elect Officers of the Committee.
  - iii. To consider Notices of Motion on subjects of which 14 days' notice in writing, signed by the proposer and seconder have been given to the Chair / Secretary. Details of these motions will be available to members on application to the secretary before the date of the Annual General Meeting and be included in the Agenda items for discussion at the Annual General Meeting.
  - iv. To deal with such business as the Committee may consider desirable.

## 10 Association Sponsored Local Government Councillors.

- a The Association may agree to sponsor candidates to stand for election as Councillors for those wards of the Royal Borough of Windsor and Maidenhead that lie in the Association's area, on a mandate from the membership attending the Annual General Meeting.
- b Candidate(s) will reside in the Association's area and be paid up Members of the Association. They will be expected to be or to have been serving members of the Committee.



- c Candidate(s) will stand as Members of the 'West Windsor Residents' Association' political party.
- d The election expenses of sponsored candidates will be paid by the Association but are to be kept to the minimum and are to be agreed prior to conducting the campaign.
- e The Officers of the Association, in their role as Leader, Treasurer and Nominations Officer of the Party are to ensure that the requirements of the Electoral Commission are fully met.
- f Candidates will conduct their election campaigns in accordance with the legal elections requirements.
- g Sponsored Councillors shall attend all Committee meetings unless on Council or other relevant business.
- h Councillors will be expected to take account of the aims and objectives of the Association and the general views of its Committee in relation to their overall duties as Ward Representatives and Borough Councillors.
- i No candidate shall be a paid up member of any other political party or shall use their candidature to promote any religious body.

#### **11 Changes in the Constitution.**

In the case of a vote pertaining to alteration or addition to the Constitution of the Association at least two-thirds of the members voting must support the motion before such alteration or additions may be effected.

The Committee shall be the Sole Authority for the interpretation of these Rules and its decision on this or upon any matter not provided in these Rules shall be final and binding.

Dated this 17<sup>th</sup> day of March 2017, Signed  (Chair)